

# Village of Arcadia

## Minutes of Special Meeting of Council

Location: Jemseg Fire Department, Jemseg

Date: February 9<sup>th</sup>, 2023

---

- 1) The meeting was called to order by Mayor Pleadwell at 6:30pm. This meeting was held in person at the Jemseg Fire Department. Mayor Pleadwell welcomed those present and the members of the public present. Present were Mayor Pleadwell, Councillor Black, Councillor Gahan-Magee, Councillor Gordon, Councillor Mennier, Deputy Mayor Sharpe, Councillor Watson, Clerk White and Treasurer Trebble.
- 2) Call for Motion to Approve Agenda:
  - The agenda was reviewed. It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to approve the agenda. With no questions to the motion and all in favour, motion carried.
- 3) Disclosure of Conflict of Interest
  - Mayor Pleadwell asked if anyone present had any conflicts to declare. No conflicts were declared.
- 4) Formation of Council Committees
  - Mayor Pleadwell reiterated the importance of the Committees and the work that they can do. Committees are not decision-making bodies but rather will make recommendations to Council for action.
  - Some of the Committees recommended will align with similar committees formed by the Capital Regional Service Commission to take advantage of synergies between the two bodies.
  - The Committees to be created are as follows:
    1. Buildings & Properties Committee
    2. By-Laws Committee
    3. Community Development Committee
    4. Economic Expansion Committee
    5. Communications Committee
    6. Finance Committee
    7. Public Safety Committee
    8. Governance Committee
    9. Public Works Committee

- Each Committee will have a Terms of Reference Letter. A sample Terms of Reference Letter was reviewed. Council, at a future meeting, will modify and/or approve the Terms of Reference for each Committee. Committee Chairs can create sub-committees to focus on a specific part of the mandate of the committee.
- Committee Chairs will be responsible for recommending committee members to be approved by Council.
- It was moved by Councillor Gordon and seconded by Councillor Black that the above listed Committees be created as Committees of the Council of Arcadia. There were no questions to the motion. With all in favour, and none opposed, the motion was passed.
- The Charis of the Committees are as follows:
  1. Buildings & Properties Committee – Deputy Mayor Sharpe
  2. By-Laws Committee – Deputy Mayor Sharpe
  3. Community Development – Councillor Watson
  4. Economic Development – Councillor Mennier
  5. Communications Committee – Councillor Gahan-MaGee
  6. Finance Committee – Councillor Black
  7. Public Safety Committee – Councillor Gordon
  8. Governance Committee – Mayor Pleadwell
  9. Public Works Committee – Mayor Pleadwell

#### 5) Closed Session

- It was moved by Deputy mayor Sharpe and seconded by Councillor Mennier to move to Closed Session at 6:50 pm.
- Mayor Pleadwell thanked the members of the public present for attending and requested they leave the meeting for the Closed portion of the agenda.
- Matters discussed in the closed session are as per Section 68(1) of the Local Governance Act.
- It was moved to return to Open Session at 8:45 pm.

#### 6) Adjournment

- It was moved by Deputy Mayor Sharpe to adjourn the meeting at 8:45 pm.

Robert White – Clerk/CAO

Derek Pleadwell - Mayor